



2022 NCBA Trade Show Deadlines

Complete	Deadline	Task	Contact
<input type="checkbox"/>	December 3, 2021	Beef Resource Guide Advertising Insertion Orders Due	NCBA - nbechtel@beef.org
<input type="checkbox"/>	October 1, 2021	Booth Payment Due	NCBA - showmgmt@ncbatradeshow.org
<input type="checkbox"/>	December 24, 2021	Meeting Room Request Form Due (for preferred space)	Summary - 2022 ICW Request (cvent.com)
<input type="checkbox"/>	October 18, 2021	Online Exhibitor Registration Open	https://convention.ncba.org/registration-hotels/exhibitor
<input type="checkbox"/>	October 18, 2021	Online Exhibitor Hotel Reservation Open	https://convention.ncba.org/registration-hotels/exhibitor
<input type="checkbox"/>	December 10, 2021	Ad Materials for <i>Beef Resource Guide</i> Due	NCBA - nbechtel@beef.org
<input type="checkbox"/>	December 10, 2021	Enhanced Listing materials for Beef Resource Guide Due	NCBA - showmgmt@ncbatradeshow.org
<input type="checkbox"/>	December 10, 2021	Attractions/Giveaways Form Due	https://ncba-uvcwn.formstack.com/forms/attractions_giveaways
<input type="checkbox"/>	January 5, 2022	Exhibitor Appointed Contractor/Work Authorization Due	https://ncba-uvcwn.formstack.com/forms/exhibitor_appointed_contractor_work_authorization_request_form
<input type="checkbox"/>	January 5, 2022	Approval for any deviations or exceptions to rules and regulations	NCBA - lliddicoat@beef.org
<input type="checkbox"/>	January 5, 2022	Freeman Decorating Advanced Orders Due	Freeman - www.freemanco.com/store
<input type="checkbox"/>	January 13, 2022	Rigging Requests Due	Staging Solutions
<input type="checkbox"/>	January 13, 2022	Telephone Orders Due	https://convention.ncba.org/Media/Convention/Docs/exhibitor_or_telephone_form-conv_2022.pdf
<input type="checkbox"/>	January 13, 2022	Internet Orders Due	https://convention.ncba.org/Media/Convention/Docs/exhibitor_or_internet_form-conv_2022.pdf
<input type="checkbox"/>	January 13, 2022	Air, Water, Drain, and Gas Orders Due	exhibitor_air-water-drain-gas_form-conv_2022.pdf (ncba.org)
<input type="checkbox"/>	January 15, 2022	PAC Silent Auction Form Deadline	NCBA-PAC - alee@beef.org
<input type="checkbox"/>	January 13, 2022	Props & Décor Orders Due	Encore Creative - 480-736-2800 / www.encorecreative.com
<input type="checkbox"/>	January 13, 2022	Photography Orders Due	International Center for Documentary Arts - mbuxbaum@documentaryarts.com
<input type="checkbox"/>	January 13, 2022	Floral Orders Due	Spencer Florabunda sales@florabundatx.com
<input type="checkbox"/>	January 14, 2022	Monitor/Laptop Rental Orders Due	CCR - orders@ccrent.com
<input type="checkbox"/>	January 15, 2022	Certificate of Insurance Deadline	sales@rainprotection.net
<input type="checkbox"/>	January 13, 2022	Electrical Orders Due	https://convention.ncba.org/Media/Convention/Docs/exhibitor_or_electrical_form-conv_2022.pdf
<input type="checkbox"/>	January 11, 2022	Audio Visual Orders Due	J&S Audio Visual - davew@jsav.com
<input type="checkbox"/>	January 7, 2022	Early Exhibitor Registration Closes	www.convention.ncba.org
<input type="checkbox"/>	January 10, 2022	Booth Catering Orders Due	Levy Restaurants - ktuma@levyrestaurants.com
<input type="checkbox"/>	January 24, 2022	Freeman Decorating Advanced Warehouse Shipping Deadline	Freeman www.freemanco.com/store
	January 29 - February 1, 2022	Exhibitor Move-In	
	February 1, 2022	Show Open	
	February 3 - February 4, 2022	Exhibitor Move-Out	